

**ARLINGTON TOWNSHIP  
BIDS FOR PAINTING ORIGINAL TOWNSHIP HALL**

**PROJECT SPECIFICATIONS**  
(are available and posted on website)

Arlington Township is soliciting bids to provide supervision, labor, equipment, services and expertise required to perform the following project specifications for the above-named project.:

- A) Clear access: The access around the building shall be kept clear of debris and covered in preparation and during restoration.
- B) Scraping: The building shall be scraped and all materials that are loose on the building surface shall be removed and contained.
- C) Power Washer: A light detergent power wash shall be performed to remove all harmful or damaging material.
- D) Dry Time: A minimum of 1 week dry time will be needed to take place for maximum adhesion of the proper paint material.
- E) Paint: Applied most effectively to insure proper and even coverage that will withstand all weather conditions.

**Minimum Quality of Products Specifications**

Paint Color - White, but subject to alterations before order has been placed.

All bid prices shall remain in effect for at least sixty (60) days from the date of the bid opening to allow for the award of the bid.

**Paint Minimum Specifications**

Paint designed to ensure the restoration and preservation of the structure.  
Limit 10 year warranty

Townships are exempt from Michigan State Sales and Federal Excise taxes. Do not include such taxes in the proposal figures. Arlington Township will furnish the successful bidder with the tax exemption certificates when required.

No bidder may withdraw a bid after the actual date of the opening thereof except in the case where a bidder demonstrates to Arlington Township's satisfaction that a material and substantial mistake was made in preparing the bid, in which event the bidder has 24 hours after the opening of the bid to deliver to the Arlington Township a notice in writing that he/she desires to withdraw his/her bid stating the reasons therefore. Once a bid is withdrawn, it may not be rebid.

Arlington Township reserves the right to waive any informalities or immaterial omissions or defects not involving price, time or changes in the work. In the case the error in the extension of prices in the bid or other arithmetic error, the unit price shall govern.

Any deviation from the specifications must be noted on the Bid Form.

Arlington Township reserves the right to split or abstract any or all bid proposals and award multiple contracts from the same quotation, based on price, availability and services when in its judgment it best serves Arlington Township.

**ARLINGTON TOWNSHIP RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

All correspondence or inquiries from interested vendors regarding this bid proposal shall be directed to the attention of:

Will Pugsley, Clerk  
Arlington Township  
48030 C.R. 673  
Lawrence, Michigan 49064

Only those persons designated above are authorized to seek additional information from prospective vendors regarding their bid proposals. Correspondence or inquiries made directly to vendors regarding their bid proposals from all other persons are to be directed to the Arlington Township official(s) listed above for appropriate review and response.

Please submit bid on or before the date and time given above to:

Will Pugsley, Clerk  
Arlington Township  
48030 C.R. 673  
Lawrence, Michigan 49064

All bids must be submitted in a Sealed Envelope marked  
**"BID RE: PAINTING ORIGINAL TOWNSHIP HALL"**.

Bidder will be responsible for carefully examining the proposed work sites and to judge for themselves the nature of the work to be done. Proper equipment and care shall be used to prevent unnecessary damage to turf areas, trees and/or mulch areas around trees, shrubs and/or flower beds.

The submission of a proposal hereunder shall be considered evidence that the bidder is satisfied with respect to the conditions to be encountered, and the character, quantity and quality of the work to be performed.

**LOCATIONS:** The following locations will be serviced under these specifications.

Arlington Township Hall and Offices  
52022 34th Avenue  
Bangor, Michigan 49013

**QUALIFICATION OF BIDDERS**

Bidding on this contract shall be limited to individuals, partnerships, and corporations actively engaged in the field of Painting and restoration. Bidders shall demonstrate competence, experience, and financial capability to carry out the terms of this contract. Arlington Township will require proof of these qualifications and work performance references. The Bidder shall provide a resume to Arlington Township demonstrating the Bidder's ability to satisfy the requirements as set forth in these specifications. The Bidder shall include in their resume any and all information pertinent to aiding Arlington Township in determining the abilities of the Bidder.

The contract will be awarded to the lowest responsible and responsive bidder whose proposal complies with all the prescribed requirements. However, Arlington Township reserves the right to waive any informalities, or immaterial omissions or defects not involving price, time or changes in the work and to reject any or all bids, if to

do so is deemed in the best interest of Arlington Township. In no event will an award be made until all necessary investigations are made as to the responsibility and qualifications of the Bidder to whom it is proposed to make such award. No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to Arlington Township upon any debt or contract or that is in default as surety or otherwise, or failed to perform faithfully any previous contract with Arlington Township.

No bidder may withdraw a bid after the actual date of the opening thereof except in a case where a bidder demonstrates to Arlington Township reasonable satisfaction that a material and substantial mistake was made in preparing the bid, in which event the bidder has 24 hours after the opening of a bid to deliver to Arlington Township a notice, in writing, that he/she desires to withdraw his/her bid and stating the reasons therefore. Once a bid is withdrawn, it may not be rebid.

The bidder will be required to perform and complete the proposed work in a thorough and workmanlike manner and to furnish all necessary labor, tools, equipment, material, and supplies except as may otherwise be specified as furnished by Arlington Township.

The bidder shall not subcontract any or all portions of the work unless Arlington Township grants prior written approval. Any subcontractor so approved, shall be bound by the terms and conditions of this contract.

All work shall meet with the approval of the Township its Supervisor or his/her authorized representatives as conforming to the provisions and requirements of this contract.

Work is to be performed under this contract during the hours of daylight, and no work will be permitted at night, on Sundays or holidays unless specifically authorized or directed by the Township Supervisor.

#### **GENERAL SPECIFICATIONS:**

1. Billings are to be generated monthly and are to include a description of work performed, materials provided, labor utilized and total cost; submit to the Township Clerk for approval and payment processing.
2. Any grass, flowerbeds or other landscaping that has been damaged by the bidder's crew while performing services for Arlington Township shall be restored.
3. Debris shall be legally disposed of.
4. Employ individuals that are properly trained in operating the specific equipment used by the bidder.
5. The Bidder's tools and equipment shall be in good repair capable of performing the work under these specifications and shall meet all OSHA, MIOSHA and other applicable Michigan Laws, rules and regulations.
6. The Bidder shall provide qualified supervision of each crew at all times while working under this contract.

#### **LIABILITY FOR DAMAGE TO PROPERTY**

Should any direct or indirect damage or injury result to any public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work or as a consequence of the execution or non-execution thereof on the part of the Bidder or any of his employees or agents, such property shall be restored, by and at the expense of the Bidder, to a condition equivalent to that existing before the damage or injury occurred, by repairing or rebuilding the same or by otherwise making good such damage or injury in an acceptable manner.

#### **HAZARDOUS PRACTICE**

The Bidder shall not engage in any activity or practices which pose an unreasonable hazard or threat to the

safety of persons or property.

## **OBSERVANCE OF LAWS, ORDINANCES, AND REGULATIONS**

The Bidder at all times during the term of this contract shall observe and abide by all applicable Federal, State and Local laws, ordinances, regulations or rules. The Bidder shall comply with all orders of courts of competent jurisdiction. The Bidder shall comply fully and completely with any and all applicable State and Federal statutes, rules and regulations as they relate to hiring, wages and any other applicable conditions of employment.

## **EXECUTION OF CONTRACT**

The successful Bidder shall, within 10 calendar days of mailing of written notice of selection as the successful Bidder, enter into contract with Arlington Township on forms as included within the bidding documents for the performance of work awarded him and shall simultaneously provide the appropriate certificate of issuance required hereunder and commence with work.

## **MODIFICATIONS**

Any alterations or modifications of the work performed under this contract shall be made only by written agreement between the Bidder and Arlington Township and shall be made prior to commencement of the altered or modified work. No claims for any extra work or materials shall be allowed unless covered by written agreement.

## **INSURANCE REQUIREMENTS**

Bidder will be required to submit a Certificate of Insurance prior to the authorization to perform services on behalf of Arlington Township meeting the minimum limits of liabilities as outlined in the proposed contract. All insurance carriers must be acceptable to Arlington Township and licensed in the State of Michigan.

Bidder shall not allow for any lapse of insurance coverage in the amounts shown below. Failure of the Bidder to maintain the required insurance shall be grounds for contract cancellation.

1. Workers' Compensation Insurance;
2. Commercial General Liability Insurance; and,
3. Motor Vehicle Liability.

## **HOLD HARMLESS**

To the fullest extent permitted by law, Bidder agrees to defend, pay in behalf of, indemnify and hold harmless Arlington Township, its elected and appointed officials, employees and volunteers and others working in behalf of Arlington Township against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from Arlington Township, its elected and appointed officials, employees, volunteers or others working in behalf of Arlington Township by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.